

PREPARING TO MOVE

Ensure you're prepared for the move

6 WEEKS TO GO

- Is a moving date set? Removalists booked?
- Source boxes, containers, and packing material
- Parking & unloading areas at old & new home
- Time arranged off work (if necessary)
- Insurance cover notes for new home
- Mail redirections (keep all mail for records)
- Change of address forms (subscriptions)
- Start keeping a folder with all moving documentation (checklist, quotes, phone numbers etc)
- Check that all large appliances will fit into your new home (perhaps consider purchases)

4 WEEKS TO GO

- Council clean of anything for old junk
- Sell or donate unwanted items

3 WEEKS TO GO

- Arrange for a mail redirection service with Australia Post
 - Notify a change of address for the following:
 - Banks
 - Private Health Fun
 - Telephone service
 - Mag subscriptions
 - Friends & Family
 - Medicare (MyGov)
 - Electoral Commission
 - School / TAFE / Uni
 - Child care & schools
 - The ATO
 - Vet/Microchip Reg.
 - Insurance Providers
 - Superannuation
 - Internet
 - Your employer
 - Doctor & Dentist
 - Drivers Licence
 - Car rego & Insurance
 - Centrelink
 - Accountant
 - Solicitor
 - E-tag, tolls, mechanic
- Your change of address is best taken care of so you don't miss out on important information. Try and keep all mail for at least 12 months if you have an expectation to move home. A change of phone number is also important.

2 WEEKS TO GO

- Transfer of set up utilities (electricity, gas, water, telephone, internet, and Pay TV)
- Gas cylinders must be empty and valves left open
- Start packing items that aren't necessary
- Label boxes with room destinations, and label those that are delicate and require care
-  It's a good idea to number each box and keep a log of contents. This way you won't need to go looking for items if packing is not complete (you'll also know if boxes go missing)
- Create a floor-plan for removalists with each box numbered for each room
-  If you're super organised. Consider a sticker for each box destined for the same room, or even different coloured packaging/boxes.
- Book a locksmith for moving day
- Confirm removalist or truck booking if DIY
- Collect instruction booklets for new owners or tenants in your existing home
- Cancel services (gardening, pool cleaning etc.)

1 DAY TO GO

- Defrost and empty freezer
- Turn off washing machine (possibly fridge)

MOVING DAY

- Have your moving documentation/folder handy!
- Have clear instructions for the removalist
- Continue to check the house for anything you might have missed (high shelves, under the bed, back of drawers, garage etc.)
- Ensure gas and electricity meters have been read and your telephone, cable, and Internet is disconnected
- Leave a 'care package' for new owners with your email, forwarding address, and mobile number.



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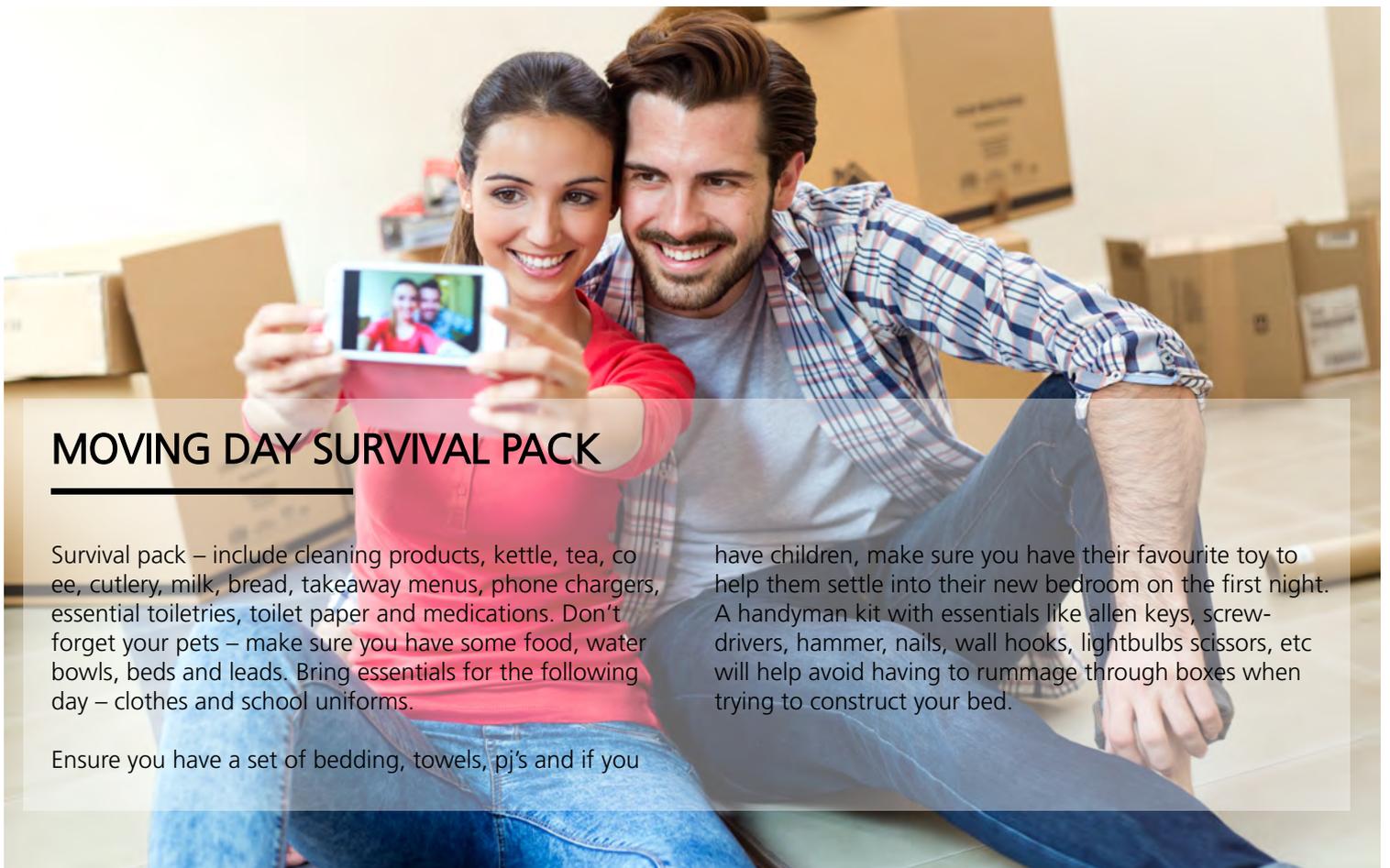
MOVING DAY (continued)

- Leave behind garage door openers/keys
- Turn off power, gas, and hot water
- Check nothing is left behind
- Lock all doors and windows

AT YOUR NEW HOME

- Check utilities are connected (and hot water)

- Check you have all necessary keys and remotes, and make sure you have all the appliance instructions
- Assemble and make beds (you'll need them)
- Notify the moving company if anything is missing or if any large items are damaged
- Keep cats and dogs indoors for a short time to familiarise them with new surroundings
- Ensure locks are changed, remotes have their codes changed, and any security system is reset



MOVING DAY SURVIVAL PACK

Survival pack – include cleaning products, kettle, tea, coffee, cutlery, milk, bread, takeaway menus, phone chargers, essential toiletries, toilet paper and medications. Don't forget your pets – make sure you have some food, water bowls, beds and leads. Bring essentials for the following day – clothes and school uniforms.

Ensure you have a set of bedding, towels, pj's and if you

have children, make sure you have their favourite toy to help them settle into their new bedroom on the first night. A handyman kit with essentials like allen keys, screwdrivers, hammer, nails, wall hooks, lightbulbs, scissors, etc will help avoid having to rummage through boxes when trying to construct your bed.